



**William A. Percy Foundation
for Social and Historical Studies**

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www.wapercyfoundation.org

PROGRAM INTERN

The William A. Percy Foundation for Social and Historical Studies is an educational non-profit incorporated in 2010 and organized under section 501(c)(3) of the Internal Revenue Code. The purpose of the Foundation is to support scholarly research and public education that promotes better understanding and greater tolerance of human sexual diversity, with special reference to GLBTQIA issues. In conjunction with the recent move of the Foundation's office from Austin, Texas, to Chico, California, we seek one or more program interns willing to devote ten hours a week to management of the Foundation's Insiders' Bookstore project, a resource that sends books and educational materials to incarcerated individuals, most of whom are members of sexual or gender minorities. In turn, inmates agree to fill out detailed questionnaires that provide research data to criminologists, social scientists, and legal scholars. We also receive many detailed letters and narratives from prisoners that give insight into the human stories behind what they did and why they are where they are.

Interns should have a strong Liberal Arts background and enthusiasm for promoting the social justice aims of the Foundation. Initial duties would include data entry, organizing and classifying donated books for inclusion in our annual catalogue sent to prisoners, preparing bulk mailings of our materials, processing inmate correspondence, and fulfilling book orders from the catalogue. Future duties may include assistance in the design of questionnaires, website maintenance, social media promotion, and evaluation of grant proposals. Higher-level research projects could include collecting materials and contacts that can assist prisoners transitioning back into civilian life, designing publicity campaigns for the Foundation and its issues, or coming up with social survey proposals of their own that could be conducted through social media or available campus resources.

At the present time, we are unable to pay interns, but a salaried position may be available in the future. Interns will have free use of a partially furnished apartment behind the Foundation's office on Park Avenue, either to live in or use as a break facility. This position is ideal for Liberal Arts students who want to gain experience and references in the non-profit sector, performing work that their Liberal Arts background has prepared them to do.

Please consult our website, www.wapercyfoundation.org, for more information about the Percy Foundation and some of its past activities. Interested parties should e-mail their resumé to the Foundation's President, Prof. Thomas K. Hubbard, at tkh@utexas.edu.